



HINDUSTAN PETROLEUM CORPORATION LIMITED

Regd. Office: 17, Jamshedji Tata Road, Mumbai - 400020.

CIN NO: L23201MH1952GOI008858

SYLLABUS FOR COMPUTER BASED TEST

HR LEGAL OFFICER POSITIONS

1. The Constitution of India
2. The Indian Contract Act : Proposal, Acceptance, Revocation of Proposal and Acceptance, Lawful Consideration, Agreements Without Consideration, void and voidable contracts, competency to contract, privity of contract etc
3. Bharatiya Nyaya Sanhita (BNS)
4. The Civil Procedure Code : Stages of civil suit, decree, judgment, hierarchy of civil courts
Etc
5. Bharatiya Nagarik Suraksha Sanhita (BNSS)
6. Bharatiya Sakshya Adhinyam (BSA)
7. **Labour Laws:** Industrial Dispute Act 1947; Industrial Employment Act (standing order act) 1946; Factories Act, 1948; EPF Act, 1952; ESI act, 1948, Workmen's Compensation Act 1923; Maternity Benefit Act, 1961; Payment of Gratuity Act, 1972; Contract Labor act 1970, Child Labor Act, 1970; Trade Union Act 1926.
8. **New Labour Codes :** Code on Wages, 2019, the Industrial Relations Code, 2020, the Code on Social Security, 2020, and the Occupational Safety, Health and Working Conditions Code, 2020
9. Prevention of Sexual Harassment (POSH) Act
10. Administrative Law : Disciplinary action; principles of Natural justice.

NOTE: The syllabus/topics mentioned are indicative in nature. Candidates are expected to possess significant knowledge/proficiency pertaining to the relevant subjects and their qualifying degree.

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